



QUINCY CATHOLIC
ELEMENTARY SCHOOLS
FOUNDATION

**Fr. Augustine Tolton Scholarship
Application Packet**

(February 1, 2012)

Quincy Catholic Elementary Schools Foundation
2223 St. Anthony Rd.
Quincy, IL 62305
217-779-3157
www.quincycatholicschools.com

Quincy Catholic Elementary Schools Foundation

Fr. Augustine Tolton Scholarship

Applicant Eligibility Criteria

- The Fr. Augustine Tolton Scholarship is a QCES full-tuition scholarship (K-8) for one or more children awarded to one family registered at each of the four Quincy Catholic parishes (Blessed Sacrament, St. Anthony, St. Francis, and St. Peter) who have demonstrated financial need as determined by information provided by the family on the Private School Aid Service (PSAS) Application Form. Since the scholarships are need based, the names of the four families who are awarded a Fr. Augustine Tolton Scholarship will not be disclosed and will remain confidential.
- Families applying for the Fr. Augustine Tolton Scholarship will be required to complete and submit the attached **Fr. Augustine Tolton Scholarship Form by Thursday, March 15, 2012. Application forms should be submitted to Paul R. Rittof, Executive Director, Quincy Catholic Elementary Schools Foundation, 2223 St. Anthony Rd., Quincy, IL 62305.** For more information, contact the QCES Foundation office at 217-779-3157 or p.ritttof@cospq.org.
- In addition to submitting the attached **Fr. Augustine Tolton Scholarship Form** by the **March 15, 2012** deadline, families applying for the Fr. Augustine Tolton Scholarship must annually submit the **Parish Pastor's Verification Form**, which is also attached, signed by their respective pastor verifying they are "actively practicing their Catholic faith" by **March 15, 2012**. "Actively practicing their Catholic faith" will be defined as giving of one's time, talent, and treasure, to the extent possible; attending weekly Mass as a family; and any children of elementary school age, if not already attending one of the four Quincy Catholic Elementary Schools, are enrolled and actively participating in their parish's PSR program.
- Families applying for the Fr. Augustine Tolton Scholarship must submit the **PSAS Application Form**, along with the required processing fee, by **March 23, 2012**.
- Families applying for the Fr. Augustine Tolton Scholarship will be required to fill out the scholarship application form and PSAS form on an annual basis by the specified deadlines, and continue to meet the established financial eligibility criteria each year in order to continue to receive the scholarship. Failure to annually submit the required Fr. Augustine Tolton Scholarship Form, the PSAS Form, and the Parish Pastor's Verification Form by the stated deadlines will result in a family automatically becoming ineligible for the Fr. Augustine Tolton Scholarship.
- If all eligibility requirements are met, including continued demonstration of financial need, the family will continue to receive the Fr. Augustine Tolton Scholarship until all elementary school-age children in the family have completed the 8th Grade, provided the children are continuously enrolled in school and there is no lapse in children from that family enrolled in the school, and provided there is continued funding for the full tuition scholarship by the designated donor.

- When the last elementary school-age child of a family receiving a Fr. Augustine Tolton Scholarship completes the 8th Grade at one of Quincy's four Catholic elementary schools, all scholarship obligations will cease and the scholarship will then be awarded to a new family from the same parish based on the same eligibility criteria outlined above.
- The Fr. Augustine Tolton Scholarship is for tuition only, and may not be used to pay any other school fees including the Instructional/Registration Fee required for each child, which a family receiving a Fr. Augustine Tolton Scholarship will be required to pay by the specified deadline. Failure to pay any fees, other than tuition, to the Catholic school in which they wish to enroll their child(ren) by the specified deadline will result in a family's automatic ineligibility for the Fr. Augustine Tolton Scholarship.
- All other tuition assistance for which a family may be eligible (i.e., a \$500 Baptism Voucher for Kindergarten Tuition and/or a tuition credit from the Gene Grawe Fund), would be applied first, and the remaining tuition balance would be covered by the Fr. Augustine Tolton Scholarship.
- Scholarship applications will be available February 1st of each year, and must be completed and returned to the Executive Director of the QCES Foundation by March 15th of each year. Families applying for the full tuition scholarship will be notified between May 1st and May 15th, of each year regarding their status.
- If there is no family from a particular parish that applies for a full tuition scholarship that has demonstrated need, as determined by the PSAS form, the scholarship for that particular parish will be awarded to another family meeting the specified criteria, including demonstrated financial need, regardless of their parish affiliation and based on the family having the next highest need in any parish.
- If a family withdraws their children from a Quincy Catholic Elementary School, for whatever reason, or fails to meet all of the eligibility criteria outlined above, the full tuition scholarship will be withdrawn and will be awarded to a new family from the same parish based on the same eligibility criteria outlined above.
- The QCES Foundation Board reserves the right to change and/or modify the criteria for the Fr. Augustine Tolton Scholarship at any time, as deemed necessary.

Fr. Augustine Tolton Scholarship Application Packet Checklist

- ___ **Fr. Augustine Tolton Scholarship Application Form completed & submitted by Thursday, March 15, 2012, to QCES Foundation Office, 2223 St. Anthony Rd, Quincy, IL 62305**
- ___ **Parish Pastor's Verification Form indicating family members are active practicing Catholics submitted by Thursday, March 15, 2012, to QCES Foundation Office, 2223 St. Anthony Rd, Quincy, IL 62305**
- ___ **Private School Aid Service Form (along with the required processing fee) submitted to the PSAS Office by March 23, 2012.**

Quincy Catholic Elementary Schools Foundation

Fr. Augustine Tolton Scholarship Application Form

This completed application must be submitted to the QCES Foundation office, 2223 St. Anthony Rd., Quincy, IL 62305, **by 4 p.m. on Thursday, March 15, 2012.** All applicable information requested on the form must be completed in full in order for the application to be considered by the selection committee.

PLEASE PRINT

Father's Last Name _____ Father's First Name _____

Mother's Last Name _____ Mother's First Name _____

Address _____ City _____ State _____ ZIP _____

Preferred Email Address(es) _____

Please list the requested information below for each child who would be enrolled in a Quincy Catholic Elementary School for the 2012-13 school year:

Last Name _____ First Name _____ Current Age _____

Current School Attending _____ Grade Level for the 2012-13 School Year _____

Last Name _____ First Name _____ Current Age _____

Current School Attending _____ Grade Level for the 2012-13 School Year _____

Last Name _____ First Name _____ Current Age _____

Current School Attending _____ Grade Level for the 2012-13 School Year _____

Last Name _____ First Name _____ Current Age _____

Current School Attending _____ Grade Level for the 2012-13 School Year _____

If additional children need to be listed, please provide the requested information above on the back of this application form.

My/our signature(s) below indicate(s) that I/we understand as part of the application process I/we must complete and submit a Private School Aid Service Application Form by the specified deadline. I/we also understand that I/we must submit the signed Parish Pastor's Verification Form indicating my/our family is actively practicing our Catholic faith, as defined on the verification form. I/we further understand that I/we must complete these documents each year, as well as complete this application form annually, and meet the financial eligibility guidelines in order to continue to receive the Fr. Augustine Tolton Scholarship. All required forms and documentation must be submitted by the annually specified deadlines for further consideration.

Father's Signature _____ Date _____

Mother's Signature _____ Date _____

Quincy Catholic Elementary Schools Foundation

Fr. Augustine Tolton Scholarship

Parish Pastor's Verification Form

The family listed below has applied for the Fr. Augustine Tolton Scholarship, a need-based full tuition scholarship (K-8) for one or more children in a family. As part of the scholarship eligibility requirements, applicants must be "actively practicing their Catholic faith" at the parish in which they are registered members.

The QCES Foundation defines "actively practicing their Catholic faith" as attending Sunday Mass weekly; giving of one's time, talent, and treasure, to the extent possible; and all children currently of elementary school age, if not already attending one of the four Quincy Catholic Elementary Schools, are enrolled and actively participating in their respective parish's PSR program.

As part of the application process, this Parish Pastor's Verification Form, signed by the Pastor of their respective parish verifying that they are "actively practicing their Catholic faith," as defined above, must be submitted along with the Fr. Tolton Scholarship Application Form to the QCES Foundation office, 2223 St. Anthony Rd., Quincy, IL 62305, **by 4 p.m. on Thursday, March 15, 2012.**

This Section to be Completed by the Family Applying for the Scholarship

PLEASE PRINT

Please List the Parish in which You Are a Registered Member _____

Father's Last Name _____ Father's First Name _____

Mother's Last Name _____ Mother's First Name _____

Please list below the last name, first name, and age for each child in the family who is of elementary school age or younger:

Last Name _____ First Name _____ Age _____

Last Name _____ First Name _____ Age _____

Last Name _____ First Name _____ Age _____

Last Name _____ First Name _____ Age _____

Please list information for any additional children on the back side of this verification form.

As Pastor of the parish in which the family listed above is registered, my signature below confirms this family, to the best of my knowledge, can be considered as "actively practicing their Catholic faith," and are, therefore, eligible for consideration for the Fr. Augustine Tolton Scholarship for my parish.

Pastor's Signature

Date